

# Excel Physicians

How did you hear about us? (Circle one)

Insurance Yellow Pages Mailer Newspaper Ad Friend Former Bristol Park Patient

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Sex \_\_\_\_\_ Birth Date \_\_\_\_\_

Work Phone \_\_\_\_\_ D.I.# \_\_\_\_\_

Social Security No. \_\_\_\_\_ Age \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_ Marital Status S/M/D/W \_\_\_\_\_

Name of friend or relative not living with you \_\_\_\_\_ Phone No. \_\_\_\_\_

Primary Ins. No. \_\_\_\_\_ Insured's Name \_\_\_\_\_

Insurance Co. Name & Address \_\_\_\_\_

Insured's Birth Date \_\_\_\_\_ Relationship to Patient \_\_\_\_\_

Subscriber No. \_\_\_\_\_ Group No. \_\_\_\_\_

Effective Date \_\_\_\_\_ Co-Payment Amount \$ \_\_\_\_\_

Insured's Work No. \_\_\_\_\_

Do you have another insurance? PPO/ HMO/ POS Insured's Name \_\_\_\_\_

Subscriber No. \_\_\_\_\_ Group No. \_\_\_\_\_ Effective Date \_\_\_\_\_

## If Patient is a minor or Student:

Given Mother's Name \_\_\_\_\_ Home Phone \_\_\_\_\_

Home address \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Work No. \_\_\_\_\_

Given Father's Name \_\_\_\_\_ Home Phone \_\_\_\_\_

Home address \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Work No. \_\_\_\_\_

Please note: If there is any question regarding the bill, the person who is registering today will be responsible for payment. If patient is a minor, the person registering for the patient will be responsible.

Release statement:

1. I authorize EXCEL PHYSICIANS and their staff to perform diagnostic tests and provide treatment necessary
2. I accept responsibility for all charges incurred in the medical evaluation and health care of the above named patient.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Relationship to patient \_\_\_\_\_

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## Adult Health Inventory

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ MALE/FEMALE \_\_\_\_\_  
Occupation \_\_\_\_\_ Age \_\_\_\_\_ Place of Birth \_\_\_\_\_  
Highest level of education \_\_\_\_\_

Do you have an advanced directive (Living Will/Power of Attorney)? Y/N

If yes, Please give us a copy. If no, would you like information? Y/N

Please list next of kin \_\_\_\_\_

Please list today's symptoms \_\_\_\_\_ Routine Physical? Y/N

### FAMILY HISTORY

Have you or any blood relative ever had the following: If yes, please list relation

- |   |   |
|---|---|
| <input type="checkbox"/> Diabetes _____             | <input type="checkbox"/> Psychiatric Disease _____      |
| <input type="checkbox"/> Kidney Disease _____       | <input type="checkbox"/> Suicide _____                  |
| <input type="checkbox"/> Heart Disease _____        | <input type="checkbox"/> Allergies _____                |
| <input type="checkbox"/> High Cholesterol _____     | <input type="checkbox"/> Tuberculosis _____             |
| <input type="checkbox"/> High Blood Pressure _____  | <input type="checkbox"/> Cancer _____                   |
| <input type="checkbox"/> Convulsions/Epilepsy _____ | <input type="checkbox"/> Thyroid Disease _____          |
| <input type="checkbox"/> Neurological Disease _____ | <input type="checkbox"/> Blood Abnormalities _____      |
| <input type="checkbox"/> Stroke _____               | <input type="checkbox"/> Other Hereditary Disease _____ |

### PERSONAL HISTORY

Are you allergic to: Penicillin Y/N

Sulfa Y/N

Any foods? Y/N

Iodine/ Shellfish? Y/N

Adhesive Tapes? Y/N

Cosmetics? Y/N

Tetanus Antitoxin or Scrums? Y/N

Please list any other drug allergies/adverse reactions to medications \_\_\_\_\_

Please list all medication you are currently taking \_\_\_\_\_

Please list all over-the-counter medication you are taking \_\_\_\_\_

Please list all vitamins or minerals you are taking \_\_\_\_\_

Date of last:

Physical Examination \_\_\_\_\_ Mammogram \_\_\_\_\_

Tetanus Immunization \_\_\_\_\_ Rectal Exam \_\_\_\_\_

MMR (Measles) Immunization \_\_\_\_\_ Pap Smear \_\_\_\_\_

EKG \_\_\_\_\_ PSA (prostate) \_\_\_\_\_

Cholesterol Screen \_\_\_\_\_

### HABITS:

Consume alcoholic beverages? Never Rarely Moderate Daily

Have you ever been treated for alcoholism? Y/N

Tobacco? Cigarettes \_\_\_\_\_ Packs/Day Cigars Pipe Chewing Tobacco

Recreational drugs? Y/N

Have you been treated for substance abuse? Y/N

Exercise? Never Rarely Frequently Daily

Do you wear your seatbelt? Y/N

Sex-entirely satisfactory? Y/N

Surgeries/Hospitalizations/Serious Illnesses-Please list what and Date \_\_\_\_\_

### WOMEN ONLY

Menstrual History

Age at onset \_\_\_\_\_ Regular Cycle Y/N \_\_\_\_\_ Days (start to start)

Usual Duration \_\_\_\_\_ Heavy Moderate Light

Pain or cramps? Y/N

Date of last period \_\_\_\_\_

### PREGNANCIES

How many children \_\_\_\_\_ How many premature \_\_\_\_\_

How many C-Sections \_\_\_\_\_ How many stillbirths \_\_\_\_\_

How many miscarriages \_\_\_\_\_

Any complications with pregnancy? Y/N If yes, what? \_\_\_\_\_

Thank you for taking the time to complete the above

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## Payment Policy

It is the policy of EXCEL PHYSICIANS to receive payment in full at the time services are rendered unless other arrangements have been made in advance.

If you wish our office to bill an insurance company, a copy of the insurance card and/or complete billing information is required and must be presented before services are rendered.

Enrollment in an insurance plan is not a guarantee of payment.

Deductibles, co-payment, and patient responsibility amounts are due at the time of services.

EXCEL PHYSICIANS does not assume responsibility for verification of insurance benefits and/or coverage. Please contact your insurance company to verify your benefits and doctor participation in your plan *before* services are rendered.

Any portion of the balance not paid by insurance company due to patient co-pays or deductible amounts, non-covered services, deemed by the insurance company as not medically necessary, doctor non-participation in plan or any other reason for non-payment or reduced payment is the responsibility of the patient or responsible party.

HMO's and some other insurance plans require an authorization for treatment from a specialist and for most procedures. Referrals are submitted to your insurance or IPA after your visit and may take several days. You will be notified by mail or phone call unless your Primary Care Physician deems the referral urgent.

A statement of charges will be sent to the patient each month showing the patient due balance. Delinquent balances may be referred to an outside agency for collection.

I have read the above policy and understand that I am financially responsible for all medical services rendered.

\_\_\_\_\_ Date \_\_\_\_\_  
(Signature of patient or responsible party)

\_\_\_\_\_  
(Print Name)

**ACKNOWLEDGMENT OF RECEIPT  
OF  
NOTICE OF PRIVACY PRACTICES**

I acknowledge that I was provided a copy of the Notice of Privacy Practices and that I have read (or had the opportunity to read if I so chose) and understood the Notice.

\_\_\_\_\_  
Patient Name (please print).

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent or Authorized Representative (if applicable)

\_\_\_\_\_  
Signature